



### Prepare your two-minute elevator speech

- Introduce yourself
- Demonstrate that you know something about the organization and the industry
- Express why you are interested in that organization or industry
- Relate your background to what you know about the organization's needs.

"Good morning. My name is \_\_\_\_\_ and I am a \_\_\_\_\_ major. What appeals to me about your company is \_\_\_\_\_. I am very interested in \_\_\_\_\_. As you can see in my enclosed resume I can offer you my \_\_\_\_\_ that will make us a good fit."