GOTTA GET TO WORK:
FROM ON-CAMPUS JOBS TO CAREER PREPARATION
SESSION AGENDA

• Connections between campus employment and career success
• Campus employment basic overview, job search strategies
• Career services basic overview, internships, resources
• Preparing for job search
• How families can support students through career path
BENEFITS OF CAMPUS EMPLOYMENT

Successes for students who work on campus …

- Learning critical **skills** employers are looking for!
- Opportunities to **apply coursework** in a real world setting
- New **friendships** and **networking** opportunities
- Stronger **connection to the campus environment** and **support structures**
- …and a **paycheck**!
CAMPUS EMPLOYMENT BASICS

- Campus employment is funded either through wages and/or Federal Work-Study Program
- Positions exist in many departments across campus, potentially career-related fields
- The Office of Student Life is the largest employers of students on campus, with over 5,000 each year
**Work-Study or Wages**

- Work-study is part of your financial aid award
- Employers will help students reach their full award
- When award is met, job may be over
- All students may apply for wage positions
**Hours Per Week**

- Hours vary by position and department
- Estimated average is **8-15** hours per week
- Work-study may work a max of **20** hours per week
- Non-work-study may work a max of **28** hours per week *(up to 38 during breaks/ when not taking classes)*
Types of Employment Positions

Students fill vital roles across campus:

- **Customer Service** – campus dining, library
- **Administrative** – res hall front desk, department office
- **Project-based** – resident advisor, research lab
- **Seasonal** – rec sports official, summer conferencing, facilities/maintenance
MORE THAN JUST A PAYCHECK!

STUDENT EMPLOYMENT EXPERIENCE

EMPLOYMENT

TRAINING WORKSHOPS

REFLECTION
STUDENT EMPLOYMENT STRATEGIES

Buckeye Careers | careers.osu.edu
Student Financial Aid | sfa.osu.edu/jobs
Wexner Medical Center | wexnermedical.osu.edu/careers/students
Various campus departments

Buckeye Careers
Campus Job Fair
August 29
1:00 - 5:00 p.m.
Student Financial Aid

Student Employment

Community service jobs
Find your passion off-campus, working for the greater good.

Work-Study Community Service Jobs

Federal Work Study opportunities
Ohio State participates in the Federal Work-Study Program, which is a form of federal financial aid. If you have been approved, you can search the wide variety of opportunities we have for you!

Search our general job board
Earn money while you are in school by working for the university or for numerous nationally recognized employers...

Search jobs now

Post a job
If you are an employer looking to hire Ohio State students, you can post a job on our general job board

Post Job for free
The Buckeye Careers program at Ohio State offers career development assistance, support and resources - from selecting a major to starting a career - for all Ohio State students.
Student Positions at Ohio State's Wexner Medical Center

Working at Ohio State is more than just a job – our student employees play a central role in improving people’s lives every day.

At The Ohio State University Wexner Medical Center, you'll find a variety of career opportunities for students. As a nationally ranked hospital system and the only academic medical center in central Ohio, Ohio State’s Wexner Medical Center provides a unique and exciting working environment that provides hands-on experience for students. We value learning, development and innovation and encourage our students to pursue their goals.

Ohio State provides you a platform to begin your career. Let our experience become your opportunity to learn and grow while working amongst the best and be part of the team as we change the face of medicine.

To build a diverse workforce, all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status or protected veteran status. Ohio State is an Equal Opportunity/Affirmative Action Employer.

View open positions
<table>
<thead>
<tr>
<th>LIST A: Documents that Establish Both Identity and Employment Authorization</th>
<th>OR</th>
<th>LIST B: Documents that Establish Identity</th>
<th>AND</th>
<th>LIST C: Documents that Establish Employment Authorization</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. U.S. Passport or U.S. Passport Card</td>
<td>1. Driver’s license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</td>
<td>1. A Social Security Account Number card, unless the card includes one of the following restrictions: (1) NOT VALID FOR EMPLOYMENT (2) VALID FOR WORK ONLY WITH INS AUTHORIZATION (3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION</td>
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<tr>
<td>2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)</td>
<td>2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</td>
<td>2. Certification of Birth Abroad issued by the Department of State (Form FS-545)</td>
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<tr>
<td>3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa</td>
<td>3. School ID card with a photograph</td>
<td>3. Certification of Report of Birth issued by the Department of State (Form DS-1350)</td>
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<tr>
<td>4. Employment Authorization Document that contains a photograph (Form I-766)</td>
<td>4. Voter’s registration card</td>
<td>4. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal</td>
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<tr>
<td>5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status: a. Foreign passport; and b. Form I-94 or Form I-94A that has the following: (1) The same name as the passport; and (2) An endorsement of the alien’s nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.</td>
<td>5. U.S. Military card or draft record</td>
<td>5. Native American tribal document</td>
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<td>6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI</td>
<td>6. Military dependent’s ID card</td>
<td>6. U.S. Citizen ID Card (Form I-197)</td>
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<td></td>
<td>7. U.S. Coast Guard Merchant Mariner Card</td>
<td>7. Identification Card for Use of Resident Citizen in the United States (Form I-179)</td>
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<td>9. Driver’s license issued by a Canadian government authority</td>
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<td>For persons under age 18 who are unable to present a document listed above:</td>
<td>10. School record or report card</td>
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<td>11. Clinic, doctor, or hospital record</td>
<td>12. Day-care or nursery school record</td>
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**Once You’re Hired**

Consider retirement options: OPERS

- Members include employees paid by State of Ohio, county, or municipality
- Contribution levels
  - *Employee contribution*: 10%
  - *OSU contribution*: 14%

Consider tax forms: W4

- Claiming exemptions
CONNECT CAMPUS EMPLOYMENT WITH YOUR CAREER GOALS
COMPREHENSIVE CAREER SERVICES MODEL

Office of Student Life
Career Counseling and Support Services

Buckeye CAREERS

Your College Career Services Office
CAREER COUNSELING AND SUPPORT SERVICES

Career Counseling and Support Services available for ALL students…

• Clarifying future goals and exploring careers
• Making major/career decisions before using college-specific services
• Assessing individual interests and skills
• Preparing for the job/grad/professional school search
Students

The Buckeye Careers program at Ohio State offers career development assistance, support and resources - from selecting a major to starting a career - for all Ohio State students.
Focus on Internships

- For many students, internships turn into full-time employment
- Ohio State supports paid internships and is building relationships on-campus and off-campus to provide more opportunities for students
- State-wide focus and resources for internships
OSU Career Services Offices

Arts and Sciences Career Services Office
Fisher College of Business Office of Career Management
Education and Human Ecology Career Services Office
Engineering Career Services Office
Food, Agricultural, and Environmental Sciences Career Services Office
Law Career Services Office
Office of Diversity & Inclusion
Post-Baccalaureate Preparation Program

Pharmacy Career Services Office
John Glenn College of Public Affairs Career Services Office
Public Health Career Services Office
Social Work
Student Athlete Career Management
Veterinary Medicine Career Services
Bill and Susan Lhota Office of Alumni Career Management
Help with formatting and content of resumes, cover letters, and other documents

Assistance with career exploration and decision making

Job search tools and strategies like networking and mock interviews

Opportunities to connect with employers – interviews, visits, postings

Career events like job fairs, trainings, info sessions, and opportunities to network

You can expect a lot from your career service providers…
...but you can’t expect EVERYTHING

- Guarantee of a job or internship
- Someone to make decisions for you
- Writing of resumes and cover letters
SAVE THE DATE

2017
THE OHIO STATE UNIVERSITY
CAREER & INTERNSHIP FAIR

SEPTEMBER 12–13
SEPTEMBER 14 (interviews only)
OHIO UNION

Many employers consider Ohio State a must-visit recruiting destination. Join us for a campus-wide career fair that gives you access to Ohio State students across all majors, graduate programs and degree levels. Registration opens in June. Watch your e-mail for more information. Any questions, please contact careerfairs@osu.edu.

Brought to you by Buckeye Careers and the Office of Student Life.
**What Employers Look For**

- GPA > 3.0
- At least one internship, co-op, employment, and/or related experience
- Demonstrated leadership in student organizations
- Participation in community service
- Ability to articulate how experiences translate to employer’s needs
HOW FAMILIES CAN HELP

- Discuss career/ future aspirations and interests
- Develop strategies for campus employment and involvement
- Participate in goal-setting and decision-making
- Encourage attendance at campus fairs, workshops
- Offer support, don’t do the work for them
- Promote and support leadership roles, volunteering, interning, working, researching, and studying abroad
- Encourage meetings with work supervisor, faculty, academic, and career advisors
QUESTIONS?

careers.osu.edu/parents/orientation-2017